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**From:** Samantha Neal <Samantha.Neal@mail.wvu.edu>  
**Sent:** Friday, November 05, 2010 12:30 PM  
**To:** Khan, Annie (DPH)  
**Subject:** Welcome to Forensic Mass Spectrometry  
**Attachments:** Forensic MS Section I10A Syllabus.PDF

Welcome to the online **Forensic Mass Spectrometry** course. We hope that you enjoy this course. If you have any questions or comments about this course please do not hesitate to contact me at [Samantha.Neal@mail.wvu.edu](mailto:Samantha.Neal@mail.wvu.edu). You can also use the in-course e-mail. I will try to answer you as soon as possible; however, email and phone messages are not checked over the weekends.

**\*It may take up to 5 business days to be granted access to your course by Extended Learning.**

**Course information:**

The Forensic Mass Spectrometry course has an average completion time of 31 hours. If you need additional time please notify us. The semester ends on **February 28, 2011**, so this is the latest you can access the course. We monitor each students progress once registered and if the course is not accessed (nor completed) within the semester then the **\$30 no-access/non-completion fee** will be charged to you.

You must have a grade of 80% or better in all assessments (quizzes and Post Test) in order to complete the course. Once all assessments (pre-test, quizzes, post test), discussion posts, and course evaluation are complete you will receive a certificate of completion in the mail. (Certificates are requested to be sent by the WVU Extended Learning on Fridays, are processed, and usually received within about 4-6 weeks)

**\*Note: All assessments and discussion posts are manually graded. Depending on time of submission, it may be the next day before it is graded.**

There is a discussion board, if you feel that there is any topic that you would like to discuss with other students in the course, please feel free to do so.

**I have attached the course syllabus to outline what is expected from this course.**

Again, if you have any questions please let me know.

Thank you,  
Samantha

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